

**National Association of Canine Scent Work, LLC®**

**Official NACSW™**

**ODOR RECOGNITION TESTS**

**Odors Tested:**

Birch, Anise & Clove

**Date:**

Sunday, March 7, 2021

**TEST LOCATION:**

**Top Notch Dog Training  
939 Route 376, Suite 3, Wappingers Falls, NY 12590**

**Test Host:**

Pat Tetrault, Top Notch Dogs, LLC

**Test Secretary**

Top Notch Dogs, LLC, c/o Pat Tetrault  
30 Timothy Lane, Hopewell Junction, NY 12533  
845-592-1688  
Topnotchdogs@optonline.net

**Certifying Official:**

Kathy Gregory

**Judge:**

Susan Scelzi

**Entry Cost:**

\$35 per odor

**Number of Entries**

100

**Second Dog Policy**

No accommodations for 2<sup>nd</sup> dogs at this test

**Opening Date**

Saturday, January 30, 2021 at 9:00 am EST

**Entries Closes**

Saturday, February 27<sup>th</sup> at 3:00 pm EST or When entry limits have been met

NACSW is requiring that all attendees adhere to social distancing - maintaining 6' of distance - at all trials until further notice even if your jurisdiction has relaxed their requirements or recommendations. Social Distancing requirements at an event are MANDATORY. There is *no option* to mutually consent to be closer together than 6'. Please be respectful that your proximity or request for proximity may make others uncomfortable. Please review the document [COVID-19 Event Guidelines](#) that is located in Google docs and was emailed to the membership on 5/8/2020.

In addition to those guidelines the following changes and guidelines are in effect for this trial due to COVID-19.

1. All attendees (participants and volunteers) will be required to bring and wear face masks in the search.
2. Participants are asked to remain in their vehicles as much as possible. Running of vehicles is permitted.
3. Participants are asked to bring their own hand sanitizer and disinfecting wipes.

If there are any changes or updates that information will be included in your final details information that will be emailed 1-2 weeks before the ORT weekend.

### **Entry Method**

First received By USPS , Mail overnight deliveries must have the signature waived box checked.

### **Entries**

- TELEPHONE, FAX, UNSIGNED ENTRIES, AND ENTRIES RECEIVED WITHOUT FEES cannot be accepted.
- RETURNED CHECKS do not constitute a valid entry fee. Returned checks are subject to a \$25 fee.
- ENTRIES MUST BE MADE ON THE ATTACHED ENTRY FORM.
- NO ENTRY SHALL BE MADE AND NO ENTRY SHALL BE ACCEPTED, WHICH SPECIFIES ANY CONDITIONS AS TO ITS ACCEPTANCE.
- OWNERS are responsible for errors in making out entry forms.
- EXPRESS MAIL entries must include signature permitting them to be left at the secretary's address without recipient's signature.

### **Notification**

Acknowledgement of entry acceptance/confirmation, will be made by email when entries are processed for those handlers that provide an email address. If you require a confirmation via USPS, you must provide a self-addressed stamped envelope with your entry. Your payment receipt and notification is confirmation of your completed entry

### **Test Site Hours**

**THE TEST SITE** will be open from 9:00 am EST – until last test. Details regarding check in time and briefing will be sent approximately 1 week before the ORT.

### **Entry Requirements**

**A Qualified Entry is one that meets all the following criteria:**

1. Complete entry during the specified entry timeframe.
2. The Handler is a NACSW™ member for the 2020-2021 membership year (8/1/20-7/31/21).
3. The Dog is registered with the NACSW™.
4. Dogs participating in an Odor Recognition Test (ORT) must be at least six months of age.

For information on how to register or become a member go to [www.NACSW.net](http://www.NACSW.net)

### **Trial Eligibility and ORTs**

An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period.

### **Basic Description of Test**

To successfully pass an ORT a dog must identify the location of the target odor and the handler must correctly call an “alert” within a three-minute time period. The Odor Recognition Test consists of a drill type exercise which requires 12 closed boxes set up in a pattern of *one or two* rows, spaced a minimum of 48” apart. The ORT is conducted on leash. Complete information can be obtained on the NACSW™ website.

*All exhibitors should obtain and review a copy of the **NACSW™ K9 NOSE WORK® RULE BOOK**. You may get it from their website: [www.NACSW.net](http://www.NACSW.net)*

**No dog will be given more than one space in the same odor test at a single event.**

### **Results**

During the odor re-sets, the official results sheet will be brought out to the parking area for testers to photo or review. We recommend you verify your results on the official results sheet and let your host or judge know if you have any questions regarding your results.

### **Refund and Cancellation Policy:**

#### **Refund Policy**

Cancellations made on or before 5 pm EST Saturday, February 20, 2021 will receive a refund minus a \$10 administration fee per test. No refunds after the entry closing date, unless a veterinarian provides certification that cancellation is for a medical reason. Such cancellations will be refunded minus \$10 administration fee per test.

Cancellations may be made by email ([topnotchdogs@optonline.net](mailto:topnotchdogs@optonline.net)). We are not responsible for lost emails or calls that do not reach us. We will send an email back to the participant confirming the cancellation within 36 business hours

All cancellations must be emailed to Pat Tetrault, [topnotchdogs@optonline.net](mailto:topnotchdogs@optonline.net)

Entry Fees shall not be refunded in the event that a dog is absent, disqualified, or excused by the NACSW™ official or judge.

This cancellation and refund policy applies to competitors that must withdraw for any reason including but not limited to injury, illness, emergency, and personal or work-related reasons.

If the Odor Recognition Test (ORT) cannot take place or be completed by reason of fire, civil disturbances, an Act of God, public emergency, or any other cause beyond the control of the ORT organizers, then the ORT host will make their best effort to provide partial refunds after recouping their expenses.

## Test Location:

### Site Specific Conditions

This ORT will take place at a ground floor training center with the building entrance easily accessible from the parking lot; the building does not have stairs. The parking lot, including the pathway leading to the building entrance, is paved asphalt. The flooring in the test area is Great Mats matting. Due to unforeseen conditions, such as weather or change in availability of areas at the location, the expected test area, parking, and/or pathways may be modified at the last minute. It is important to realize that your dog may be waiting in your vehicle and the weather can be extremely hot in August. Please plan to bring whatever is necessary to keep your dog safe and comfortable.

### Reactive Dog Parking

Space will be available for reactive dogs, but **MUST be reserved on the entry form**. Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### Unentered Dogs

We are unable to accommodate any unentered dogs at this location.

### RV Parking

Parking is limited. If you are planning to bring an RV please check with the host to see if they can accommodate your vehicle. There will be NO overnight parking. Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### Running Vehicles or Generators in the parking lot

Should you find the need to run your vehicle, please be considerate of your neighbor. If requested, please either shut your vehicle or move to a more distant space.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### Crating Options

***There will be NO indoor crating available.*** Entry will be through the rear door. Volunteers will direct you to parking. Please do not block the Beer/Soda store. Test will be indoors at a dog training facility on matting. ***Note: staging areas will be outdoors under canopy. You should come prepared to keep your dog comfortable in your car during your wait time, or dry if there is rain. Be prepared to provide adequate shade, water, and any other items you may need as there is limited shade in the parking lot.***

*Access to the rest room will be limited during test periods.*

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### Dog Policies

- All dogs must be on a 6' leash at all times when not being tested. **NO flexi-leashes** while not participating in a test.
- Reactive and/or spatially challenged dogs should wear a red bandana (to be provided by the dog's handler) to help signal others that the dog needs extra space from other dogs.

- Dogs will be toileted in designated areas and handlers must pick-up and dispose of waste.
- Dogs and handlers must stay in designated areas to avoid contaminating testing space, interrupting a test, or from viewing any part of the testing.
- Competitors should expect to keep their dogs confined in a crate or vehicle when not testing and should plan to provide their own shade using canopies or shade cloths.

### **Females in Season**

Will be allowed to run wearing “pants” at the very end of the running orders after all other dogs have been judged. Females in season will be parked and pottied in areas separate from the other dogs while at the test if the location logistics permit. Handlers must contact Pat Tetrault, [topnotchdogs@optonline.net](mailto:topnotchdogs@optonline.net) so plans can be made for the dog.

### **ADA Requests**

If you are an individual with a disability and would like to request accommodation(s), please email [ADA@nacsw.net](mailto:ADA@nacsw.net). Please include your name, ORT date, ORT host name, and your requested accommodation(s).

### **Spectators**

To minimize the number of people on site, anyone not volunteering, competing, or officiating should stay home except in the case where someone **requires** support to travel to the event. Spectating is currently not allowed. An adult accompanying a minor must be present during the searches. Everyone at the trial site must sign the waiver provided by the host and comply with all event requirements.

### **Smoking**

Smoking is not allowed on this test site, including the use of e-cigarettes

### **Hotels**

#### **Dog Friendly Hotels – (Call to confirm pet policies)**

Inn at Arbor Ridge Hotel & Conference Center  
17 Route 376 at the corner of Rt. 52, Hopewell Junction, NY 12533  
845-227-7700

Red Roof Inn Poughkeepsie  
2349 South Rd, Poughkeepsie, NY 12601  
845-462-7800

(There are many other hotels in the area – check for dog in room policies)

### **Veterinarians**

Animal Emergency Clinic of the Hudson Valley  
84 Patrick Lane, Poughkeepsie, NY 12603  
(845) 471-8242

### **Rules**

Complete rules are available at [www.NACSW.net](http://www.NACSW.net). **It is the responsibility of each competitor to read and understand the current NACSW™ Rule book prior to participating in a NACSW™ event.**

### **Liability**

By registering for the ORT Test, the competitor hereby assumes all risks of, and responsibility for, accidents and/or damage to her/himself or to her/his property or to others, resulting from the actions of her/his dog. The competitor expressly agree that the NACSW™, Pat Tetrault, Top Notch Dogs, LLC and its assignees or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to her/himself, for loss or injury to property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes. The competitor also agrees to assume all financial liability that may be incurred by the NACSW™ due to the actions of themselves or their dogs regardless of the cause.

### **Sportsmanship**

All competitors/handlers and spectators are expected to follow the rules of the NACSW™ and demonstrate good sportsmanship. This includes making sure the hide placements are unknown to the handler prior to testing and kept secret from other competitors. Please do not discuss hide placement or any details of a dog's performance that may provide information or clues to other handlers or may be overheard.

### **Questions**

All Test related questions, contact Pat Tetrault, [topnotchdogs@optonline.net](mailto:topnotchdogs@optonline.net)

**Top Notch Dog Training (Top Notch Dogs, LLC)**  
**NACSW™ – Odor Recognition Test**  
**Sunday, March 7, 2021**  
**939 Route 376, Cambridge Commons, Suite #3, Wappingers Falls, NY 12590**

**\$35 Registration Fee per odor tested - Payment by check or money order only. Please mail this completed form via USPS with your registration fee to:**

Please make checks payable to: **TOP NOTCH DOGS, LLC**. Mail form with payment to: **“ORT” Top Notch Dogs LLC, c/o Pat Tetrault, 30 Timothy Lane, Hopewell Junction, NY 12533**

Questions: Contact: Pat Tetrault, 845-592-1688 topnotchdogs@optonline.net

Odor:     Birch                       Anise                       Clove    **(cost is \$35 per odor tested)**

Dog's Call Name \_\_\_\_\_ Breed(s) \_\_\_\_\_

**Dog's NACSW™ #** \_\_\_\_\_ **Handler's NACSW™ Membership #** \_\_\_\_\_

Handler's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_  
(where you can be easily reached)

**I am requesting reactive dog parking** *(due to limited space reactive dog parking must be reserved)*

Email:

**An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period. Please contact your host at least 1 day before the ORT if your female dog will be in season.**

All confirmations will be sent via e-mail with attachment within 7 days of receipt of complete registration form and payment. If you require a confirmation via USPS, you must provide a self-addressed stamped envelope.

I/We hereby assume all risks of, and responsibility for, accidents and/or damage to myself or to my property or to others, resulting from the actions of my dog. I/We expressly agree that Top Notch Dog Training (Top Notch Dogs, LLC), and/or NACSW™ or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to my person, for loss or injury to my property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**All entrants MUST include a signed NACSW waiver as shown below with their entry. Entries without the waiver will not be accepted.**

**National Association of Canine Scent Work, LLC®**

**LIABILITY WAIVER**

**WAIVER OF LIABILITY AND INFORMED CONSENT**

I understand that participating in Top Notch Dogs, LLC ORT Test (the “Event”), whether as a participant, a volunteer or a spectator, holds some risk. These risks include, but are not limited to, that the behavior of dogs and other domestic animals is sometimes unpredictable, cannot be guaranteed, and can result in serious personal injury or death to bystanders, as well as extensive property damage. In addition, I and/or my dog may be exposed to challenging, treacherous or unstable terrain and footing during the Event.

Acknowledging my awareness of the risks associated with participating or observing any type of detection style training or competition. I hereby waive and release any claim or cause of action that I may otherwise have against Amy Herot, Jill-Marie O’Brien, K9 Nose Work®, National Association of Canine Scent Work, LLC®, Pat Tetrault, Top Notch Dogs, LLC and their respective employees, officers, directors, agents, or contractors (collectively, the “Released Parties”) for any claim or cause of action for personal injury or property damage (collectively, a “Claim”) arising out of or in connection with events, accidents or other occurrences at the Event, except to the extent that the Claim arises out of the intentional misconduct or gross negligence of the Released Party. I further agree to defend, indemnify, and hold harmless each Released Party from and against any and all claims, damages, costs and expenses arising out of or in connection with any Claim that is based, in whole or in part, on acts or omissions by me or by any person or animal for whom or for which I have or had responsibility or control.

I represent and affirm that to the best of my knowledge and belief: (1) I do not have COVID-19 nor am I waiting for test results; (2) I have not been tested and found positive for COVID-19 or if I have tested positive for COVID-19, I certify that I have been released by government officials and/or health care providers to resume normal activity without limit; (3) I have not during the past 14 days experienced symptoms associated with COVID-19 including fever, coughing, or shortness of breath; and (4) I have not within the past 14 days, to the best of my knowledge and belief, been in contact with or exposed to any known carrier of COVID-19. I am representing my condition as of signing, and if, as of the later time of the event, there has been any change in any of the conditions represented, I am obligated to formally notify the event host of the changed conditions at the time of and before participating in the event. I agree to follow any specific event guidelines, precautions and requirements to mitigate the possibility of event participants or attendees contracting or spreading COVID-19. I understand the risks of contracting or being exposed to COVID-19 associated with my attendance at this event, and I knowingly accept those risks. I agree to waive, release and hold harmless all Released Parties from and against any claim, liability, loss or expense arising out of based upon a COVID-19 infection acquired by myself or any of my family members or associates as a result of or contemporaneous with attendance or participation at this event.

I have read, understand and agree to the above:

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name of dogs at event location:

1) \_\_\_\_\_

2) \_\_\_\_\_



**National Association of Canine Scent Work, LLC®**

**LIABILITY WAIVER**

**WAIVER OF LIABILITY AND INFORMED CONSENT**

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*(include if applicable)*

Parental Consent:

I am the lawful parent and/or legal guardian of the above-named minor. I acknowledge that I have read and understand this Liability Waiver and that I and the above-named minor will be bound by said Liability Waiver.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature